

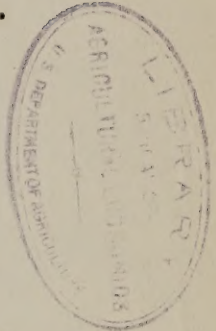
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United States Department of Agriculture  
Agricultural Adjustment Administration  
Washington, D.C.

November 2, 1936.

MEMORANDUM FOR DIRECTORS OF EXTENSION  
AND STATE EXECUTIVE OFFICERS  
NORTHEAST DIVISION.



The General Accounting Office has recently held that under a letter of authorization providing for the use of personally-owned automobile, such authority is rendered ineffective and reimbursement for travel performed will not be allowed if part of the travel is performed by personally-owned automobile and part by common carrier.

In issuing sub-letters authorizing the use of personally-owned automobile on a comparative cost basis, if it is contemplated that the travel will be performed partly by common carrier and partly by personally-owned automobile, it is suggested that the following phraseology be substituted for that previously used:

"In the event that it is found to be more economical and/or advantageous to the Government to use personally-owned automobile for any portion of the travel herein authorized, reimbursement therefor will be made at the rate of not to exceed 5 cents per mile when a showing is made of the comparative cost between travel by personally-owned automobile and common carrier, taking into consideration increased or decreased subsistence expenses. See paragraphs 12(a) and 83(e), Standardized Government Travel Regulations."

We are requesting amendments on the same basis, to travel letters of authorization issued to formal appointees in your State.

Very truly yours,

A handwritten signature in cursive script, appearing to read "F. W. Darner".

F. W. Darner,  
Sr. Administrative Officer,  
Northeast Division.

